

**VETERANS SCOTLAND**  
**(A COMPANY LIMITED BY GUARANTEE)**  
**FINANCIAL STATEMENTS**  
**31 MARCH 2016**

**Charity Number SC033880**

**GREAVES WEST & AYRE**

inc N C CAMPBELL & CO

Chartered Accountants

8 St. Ann's Place

Haddington

East Lothian

EH41 4BS

**VETERANS SCOTLAND  
(A COMPANY LIMITED BY GUARANTEE)**

**FINANCIAL STATEMENTS**

**YEAR ENDED 31 MARCH 2016**

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**VETERANS SCOTLAND  
(A COMPANY LIMITED BY GUARANTEE)**

**MEMBERS OF THE BOARD AND PROFESSIONAL ADVISERS**

<b>Registered charity name</b>	Veterans Scotland
<b>Charity number</b>	SC033880
<b>Company registration number</b>	SC239808
<b>Operating address</b>	New Haig House Logie Green Road Edinburgh EH7 4HR
<b>Trustees</b>	Listed on page 3
<b>Secretary</b>	Col James Wilson
<b>Independent examiner</b>	Douglas Gould C.A. 8 St. Ann's Place Haddington East Lothian EH41 4BS
<b>Bankers</b>	Royal Bank of Scotland Plc 36 St Andrew's Square Edinburgh EH2 2YB

# **VETERANS SCOTLAND (A COMPANY LIMITED BY GUARANTEE)**

## **CHAIRMAN'S STATEMENT**

**YEAR ENDED 31 MARCH 2016**

Veterans Scotland, a membership charity, has continued to increase its overall effectiveness in delivery of our Mission Statement: to enhance the welfare of the veterans' community in Scotland by representing and supporting our member organisations in the delivery of their services. This has been achieved by engaging with and influencing an ever growing spectrum of stakeholders across the public, private and the wider voluntary sectors.

The February 2016 Scottish Government Renewing Our Commitments publication, in the context of the Armed Forces Covenant, has provided a clear political landscape for Veterans Scotland. Every opportunity has been taken to promote: innovation; the sharing of proven practice; partnership working to create the environment for the development of new services when an unmet need has been identified; the continuing improvement of connectivity and timely communication at all levels.

Continuing financial support from the Scottish Government in a direct grant and through the Scottish Veterans Fund has been very welcome and has enabled specific initiatives to be taken by Veterans Scotland. Ahead every effort will need to be taken to secure grants from both the Covenant Fund and the Aged Veterans Fund as well as other sources of funding, taking the opportunity to submit partnership bids whenever possible.

The membership should be very grateful to the Pillar Heads for their continuing effective leadership of the four Veterans Scotland Pillars ( Comradeship, Health and Wellbeing, Housing and Support ), participation in which has grown steadily throughout the year. In addition both Pillars and individual members are now also participating in Cobseo's 'Cluster Groups' which continue to develop. This overall collegiate approach is proving its worth further growing the effect of Veterans Scotland and its members to the benefit of veterans across Scotland.

Ahead, binding together the serving community and the veterans community, including families, under the overall banner of ' from cradle to grave ' will be a key thrust of Veterans Scotland's work ahead. And demonstrating and promoting the value of those who have served their country, and their spouses, to society as a whole will be a key communication message; this while ensuring that the small minority who require care and support receive such service and advice in a holistic and effective way.

# VETERANS SCOTLAND (A COMPANY LIMITED BY GUARANTEE)

## DIRECTORS ANNUAL REPORT

YEAR ENDED 31 MARCH 2016

The trustees present their report and the unaudited financial statements of the charity for the year ended 31 March 2016.

### REFERENCE AND ADMINISTRATIVE DETAILS

Reference and administrative details are shown in the schedule of members of the board and professional advisers on page 1 of the financial statements.

### THE TRUSTEES

The trustees who served the charity during the period were as follows:

President:

Lt Gen Robert Baxter CBE

Executive Committee:

Col Martin Gibson OBE DL	Executive Chairman
Cdre Barry Bryant CVO	Seafarers UK
Lt Col Steve Conway	Erskine
Gp Capt Phil Cox	Scottish Veterans' Residences
Mr Kevin Gray MM	Royal British Legion Scotland
Brig Barry le Grys MBE	BLESMA The Limbless Veterans
Col Kevin Haugh CBE	ABF The Soldiers Charity
Mr Richard Hellewell	Scottish War Blinded
Ms Debbie Hunter	RAF Benevolent Fund
Mr Ian McGregor	PoppyScotland
(Replaced by Col Mark Bibbey 1 Mar 2016)	
Mr Peter Minshall	Scottish Veterans Garden City Association
Lt Col Peter Poole MBE	Combat Stress
Mr Robert Robson	The Royal Navy and Royal Marines Charity
Col Robert Steele TD JP DL	HHQ RHF / SCOTS
Ms Cathy Walker MBE	SSAFA

### STRUCTURE, GOVERNANCE AND MANAGEMENT

VETERANS SCOTLAND is governed by Trustees who are Directors in terms of the Companies Act. The Directors of the Company are also under the Company's Articles known as Members of the Executive Committee. Membership of the Executive Committee is for 3 years and at each AGM one third of the Members shall retire but shall be eligible for re-election for a further 3 years.

### Organisation

Day to day management and operations are delegated to the General Secretary who is accountable through the line management structure to the Executive Chairman and the Executive Committee. Directors are elected at the Annual General Meeting, or are co-opted. Board members have no beneficial interest in the Company. They have only the powers their positions on the Board allow them. Staff within Veterans Scotland include a full time Office and Communications Support Co-ordinator, managing the office and providing a full time point of contact, and a part time Housing and Communications Officer, part time Support Pillar Officer and a part time Health and Well-Being Officer who support the work of our Pillars and promote Veterans Scotland's objectives.

# VETERANS SCOTLAND (A COMPANY LIMITED BY GUARANTEE)

## DIRECTORS ANNUAL REPORT *(continued)*

YEAR ENDED 31 MARCH 2016

### OBJECTIVES AND ACTIVITIES

Veterans Scotland exists

- To encourage cooperation and coordination between the ex-Service charities in Scotland
- To engage, where appropriate, with the UK and Scottish Governments on matters relating to veterans affairs.
- To act as a point of contact for Government and other agencies for all matters relating to veterans policy.

In achieving these aims we will deliver to our Vision of being the acknowledged "voice" of the Scottish Veterans in matters of policy and in respect of issues of general concern. Veterans Scotland will work closely with member charities to achieve maximum benefit to the Veterans community by bringing to bear the collective and unified views of all those who work on behalf of Scottish veterans.

The Veterans community is defined as:

Men or women who have at any time served with any branch of the Naval, Military and Air Forces of the Crown or her allies; Men or women who have at any time served with the Merchant Navy or the Nursing Services who have been involved in active service; wives, widows, husbands, widowers, partners, children and dependants of any of the above.

### ACHIEVEMENTS AND PERFORMANCE

During the year, Veterans Scotland has co-ordinated activities and provided information in order to raise the profile of matters affecting veterans across Scotland. Whilst continuing to represent member organisations, a wider understanding of veterans' needs has been promoted through Roadshows through the Cross Party Group on Veterans that meets in the Scottish Parliament four times a year and through information on the Veterans Assist website. Importantly, during the year Veterans Scotland has conducted a review of its strategy which will provide greater focus on its vision, mission and objectives.

#### Roadshows

During 2015 - 2016 four Roadshows were delivered to ten local authority areas promoting veterans' needs and raising awareness of the impact of service on veterans as well as an explanation of the Armed Forces Covenant. These presentations were funded through the Scottish Veterans Fund. The local authorities visited were: Angus, Dundee City, East Ayrshire, East Lothian, East Renfrewshire, Inverclyde, Midlothian, Renfrewshire, South Ayrshire and West Lothian. Total attendance at roadshows was around 260 and all roadshows had representation from officials from statutory organisations involved in Health, Housing, Criminal Justice, Council, Education and Employment as well as charities, welfare organisations and 'movers and shakers' within the areas visited. MP's, MSP's and Members of the Scottish Youth Parliament also attended many of the roadshows; school pupils also attended. Feedback provided at the time of the roadshows indicates that the information provided is well received and that we achieve our intention of raising awareness of veterans' needs. It is felt that this will result in better levels of service through greater understanding. It remains our intention that roadshows will continue to be delivered across the country with local authorities being revisited every three years or so.

#### Veterans Champions Gathering

In October 2015, Veterans Scotland co-ordinated and delivered a Gathering of Armed Forces and Veterans Champions from across Scotland which included representation from local authorities, the Police, Housing organisations, the NHS, Firm Base, the Scottish Government and the Scottish Veterans Commissioner's Office. The purpose of the meeting was to bring together organisations with an interest in veterans' matters and to consider ways in which they may adapt their policies to meet the needs of the ex-Service community across Scotland. Approximately 80 attended the Gathering which provided a platform to focus on Housing, Well-Being, Comradeship activities and Employability.

# VETERANS SCOTLAND (A COMPANY LIMITED BY GUARANTEE)

## DIRECTORS ANNUAL REPORT *(continued)*

YEAR ENDED 31 MARCH 2016

### **Cross Party Groups**

Four Cross Party Groups took place during the year, chaired by Mr Alex Fergusson MSP. The topics included in the discussions were Mental Health, the Scottish Government's 'Our Commitments Paper', updates by the Minister for Veterans and the Scottish Veterans Commissioner and a brief on the Poppyscotland research paper into the Health and Welfare of the ex-Service Community in Scotland. Meetings generally have three or four 'lead speakers' with expertise in the main topic being considered who present their perspective after which the matter is discussed. Fourteen MSP's are members of the group and are invited to attend each meeting, the meetings are also attended by members of Veterans Scotland and others with an interest in veterans matters.

### **Key Activities**

Veterans Scotland delivers its activities through its membership, who operate as four 'Pillars'; these are: Housing, Health & Well-Being, Support and Comradeship & Remembrance. Each of these Pillars (except Comradeship) has been supported by a part-time post, funded by C4C. A fifth and critical strand of the Veterans Scotland operation is Communication both Internal, which includes the sharing of good practice, development of common themes and mutual understanding, and External which includes promoting the needs of veterans to the public at large, enhancing their understanding of veterans issues, providing information relevant to veterans in easily accessible and understandable formats and de-bunking myths relating to veterans as portrayed in parts of the media which can result in adverse perceptions of veterans to their disadvantage. Key activities carried out during the period were:

### **Communication:**

- Daily updating of the Veterans Assist website, providing up to date information to veterans and those supporting them across all relevant subjects. This included the development, over time, of information for a wider range of charities and interested groups as well as statutory organisations
- Real time updates to the Veterans Assist website and social media ensure that information is both current and relevant. This in turn has enabled veterans, and those assisting veterans, to more easily find information relevant to their situation.
- At this stage we calculate some 2700 users on the Veterans Assist site during each month, representing over 1% of the veterans population in Scotland monthly.
- Enabled further development of the Veterans Scotland website, providing information for our membership and enabling access to the Common Housing Register.
- Daily updating of VS social media to ensure that topics relevant to veterans and those supporting them are regularly promoted. Experienced a significant increase in visits and are now monitoring what is visited most in order to identify 'prevalent topics'.
- Ongoing liaison through Cobseo with UK Government, promoting a devolved perspective.
- At an early stage in the project it was found that Facebook was a more popular platform than Twitter so our key efforts went on Facebook.
- Information on events and ongoing media stories has seen significant levels of interest and the VS Facebook page has increased visitor numbers substantially. A typical week will see 1500 visits to our Facebook page.
- Early identification of information requirement reduces later stage issues.
- Co-ordination and delivery of Champions Gathering - sharing good practice across local authorities and other stakeholders at a regional level.
- Successfully promoting to local authorities the benefit of creating local brochures on, for example, 'Civilian Life in the Scottish Borders'.

# VETERANS SCOTLAND (A COMPANY LIMITED BY GUARANTEE)

## DIRECTORS ANNUAL REPORT *(continued)*

YEAR ENDED 31 MARCH 2016

### Health and Well-Being

- Work has continued with Veterans First Point (Lothians) and the Criminal Justice System to identify root causes of criminality. This will lead to judges at all levels being more aware of issues that may face veterans resulting in veteran specific outcomes that seek to reduce reoffending.
- As a direct result of C4C funding, the matter of Priority Treatment has been raised at DG Health (Paul Gray) level and he has instigated a study into Priority Treatment to be led by Liz Porterfield; limited progress appears to have been made on this matter despite regular requests for updates from our H&WB Officer. The definition of 'Priority Treatment' remains unclear and there are elements of the veterans' community who have higher expectations of it than can be delivered, this needs to be addresses as the credibility of the policy is being questioned.
- Information is being shared across veterans' Health charities in order to better co-ordinate their activities. Whilst personal information is not being shared, which could risk the confidentiality of patients, 'themes' and information on services provided by different organisations has improved levels of service that are being provided.
- The Health and Well-Being Pillar has assisted in finding participants in a number of UK wide surveys (such as the FiMT funded 'Call to Mind' study) which in turn informs a wider audience.
- Links have been nurtured between ex-Service organisations and statutory organisations in order to work better together - leading to improved service for the veteran.
- We have been working on common Terms of Reference for NHS Armed Forces and Veterans Champions and seeking ways in which these can be presented and implemented.

### Housing:

- Veterans Scotland has continued to be instrumental in promoting the Scottish Housing Guide and our Housing Officer has attended UK level meetings to ensure that relevant briefings are given to all service leavers who are considering resettling in Scotland.
- Ongoing liaison has continued to inform Local Authorities of good practice and sharing examples of initiatives that work. Whilst a number of councils continue to adapt their policies to make social housing more accessible for service leavers, a number are also considering how they may improve the availability of housing for Early Service Leavers, a group who traditionally have difficulty obtaining suitable accommodation. Our Housing officer is fully involved as these initiatives develop.
- Engagement has taken place with all Homeless Housing hubs, informing them of particular situations affecting veterans who may find themselves homeless continues.
- Information on how to access Housing, whatever to circumstances of the individual veteran, has been enhanced on the Veterans Assist website. This site also now provides information on the LIFT initiative and other funding initiatives available to serving personnel in order to reduce the risk of homelessness on transition.



# VETERANS SCOTLAND (A COMPANY LIMITED BY GUARANTEE)

## DIRECTORS ANNUAL REPORT *(continued)*

YEAR ENDED 31 MARCH 2016

### **Support:**

- Veterans in Criminal Justice System - included in national Conference,
- Represented Scotland at SSAFA (UK) Conference during which a brief was provided on the Criminal Justice System in Scotland - ideas on how good practice might be shared pan-UK were discussed and ideas from England & Wales have been considered.
- Membership of Cobseo Justice Cluster. A 'Scotland' CJS working group has now been set up which brings together Police, SPS, SACRO, NHS, APEX Scotland, SSAFA, Poppyscotland and VS.
- Employability - engaged with 12 Chambers of Commerce to promote the value of veterans, held 2 x Employer Engagement events, formed partnerships with Skills Development Scotland and DWP to actively promote veterans to their clients. (OAS has promoted Troops to Teachers to GTCS)
- Strategic partners with Scottish Veterans Employment and Training Services.
- Development of an Armed Forces fact Sheet for DWP which has subsequently been promoted to other employment organisations.
- Co-ordinating the sharing of information between like-minded organisations.
- Promoting veterans as an asset and 'Myth-Busting' among employers and employing organisations.
- A number of large employers, private and public sector, have been engaged by various ex-Service employment organisations (such as RFEA and OAS) VS has therefore focussed its efforts on Small and Medium Enterprises who have significantly larger numbers of employees but are more widespread.
- We have had significant involvement with X-Forces who promote self-employment and entrepreneurship among the veteran community and have recently attended an event hosted by X-Forces at the Royal Bank of Scotland Business centre. X-Forces launch would not have been as successful as it was had it not been for VS support and intervention.
- Our Support Officer continues to be fully involved with developments at a UK level regarding veterans engaged in the criminal justice system.

### **Comradeship and Remembrance**

Comradeship is a critical aspect of Service life and fills an important part of many veterans' lives, Legion Scotland has developed a network of locations, primarily through its branches, where individuals can go to meet other former Service personnel and has delivered a number of comradeship activities, ranging from clay pigeon shooting to go-cart racing. Local Veterans Groups have also been formed in Edinburgh and in Glasgow, these bring together various associations, charities and other interested groups to consider what is happening for veterans within their area, the Edinburgh group covers broadly the East of Scotland and the Glasgow group covers the West of Scotland.

The Befriending Service of Legion Scotland has now provided around 50 trained and licensed befrienders, with more qualifying on a regular basis. Befrienders aim to tackle social exclusion, isolation and loneliness; this is achieved by developing a network of individuals who are trained, licensed and insured; befrienders are provided with a handbook and ongoing support and subject to annual refresher training and validation. It is important to note that, whilst the initiative may be led and administered by Legion Scotland, befriending volunteers are not restricted to the Legion Scotland membership. The beneficial effect of tapping into a wider group of veterans is primarily in ensuring that signposting to Information, Advice and Guidance is available to vulnerable veterans and those at risk of becoming vulnerable. Comradeship has therefore enabled 'Prevention' to take place before a minor issue becomes a complex problem.

# VETERANS SCOTLAND (A COMPANY LIMITED BY GUARANTEE)

## DIRECTORS ANNUAL REPORT *(continued)*

YEAR ENDED 31 MARCH 2016

### FINANCIAL REVIEW

Total income and expenditure amounted to £268,190 and £241,094 respectively resulting in net incoming resources of £27,096 for the year under review. (figures exclude accommodation grant & offsetting expenses from Poppyscotland).

#### Unrestricted funds:

Voluntary income amounted to £60,283 (including Poppyscotland support with an imputed value of £6,828), largely in line with the previous year reflecting the annual support from member organisations. Expenditure amounted to £25,825, of which £18,997 was spent in administering, representing and promoting the aims and objectives of the company with the balance of £6,828 reflecting the value of the accommodation and facilities made available by Poppyscotland.

#### Restricted funds

Incoming resources amounted to £207,414 with £215,269 being expended in furtherance of the funding aims agreed with the grant-giving organisations. A balance of £19,520 (£50,702 at March 2015 - £31,182 deficit and transfer to March 2016) will be carried forward to fund the agreed outstanding activities.

#### Funds

Total funds at 31 March 2016 amount to £145,066 representing £125,546 and £19,520 of unrestricted and restricted funds respectively as per Note 12 of the Statement of Financial Activities and are held as current assets, including cash balances of £150,906 at the year-end date of 31 March 2016.

#### Reserves policy

The Directors have reviewed the reserves of the charity. The review examined the nature of income and expenditure streams and the need to ensure the availability of sufficient reserves to meet future demands. The Directors concluded that the level of reserves is appropriate to support the current level of work undertaken by the organisation. Continuing support from membership organisations or other sources of revenue may become necessary to support any increased levels of activity considered by the directors as necessary to advance the interests of the ex-Service community in Scotland on an ongoing basis.

### INVESTMENT POLICY AND PERFORMANCE

The Directors consider that available surplus funds should be held in an interest bearing bank account

### RISK MANAGEMENT

The Directors have assessed the major risks to which the charity is exposed, in particular those related to the operations and finances of the organisation, and are satisfied that systems are in place to mitigate our exposure to the major risks.

### PLANS FOR FUTURE PERIODS

Veterans Scotland intends to continue to implement its strategy in order to ensure that Scotland is an environment where veterans are regarded as an asset to society. It will achieve this by continuing to promote the advantages of having served as well as seeking to prevent disadvantages that may come about as a result of service, in line with the Armed Forces Covenant.

This will be achieved by providing information, advice and guidance through the Veterans Assist website, through regular updates on our social media platforms and by briefings, in the form of general roadshows and subject specific briefings, to groups and individuals whilst continuing to promote good practice between member organisations.

Funding for core activity will continue to be sought from member organisations however, in order to extend our reach, further funding for particular projects will continue to be sought from Scottish Government, UK Government, Trusts and other funding providers.

**VETERANS SCOTLAND  
(A COMPANY LIMITED BY GUARANTEE)**

**DIRECTORS ANNUAL REPORT** *(continued)*

**YEAR ENDED 31 MARCH 2016**

**SMALL COMPANY PROVISIONS**

This report has been prepared in accordance with the provisions applicable to companies entitled to the small companies exemption.

New Haig House  
Logie Green Road  
Edinburgh  
EH7 4HR

Signed by order of the trustees

Col James Wilson  
Charity Secretary

19 October 2016

**VETERANS SCOTLAND  
(A COMPANY LIMITED BY GUARANTEE)**

**INDEPENDENT EXAMINER'S REPORT TO THE DIRECTORS AND  
MEMBERS OF VETERANS SCOTLAND**

**YEAR ENDED 31 MARCH 2016**

I report on the accounts of the charity for the year ended 31st March 2016 which are set out on pages 11 to 18.

**Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006. The charity trustees consider that the audit requirement of Regulation 10(1) (a) to (c) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

**Basis of independent examiner's statement**

My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

**Independent examiner's statement**

In the course of my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with Section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
- to prepare accounts which accord with the accounting records and comply with Regulation 8 of the 2006 Accounts Regulations

have not been met, or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Douglas Gould C.A.  
Independent examiner

8 St. Ann's Place  
Haddington  
East Lothian  
EH41 4BS

19th October 2016

**VETERANS SCOTLAND  
(A COMPANY LIMITED BY GUARANTEE)**

**STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING THE  
INCOME AND EXPENDITURE ACCOUNT)**

YEAR ENDED 31 MARCH 2016

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2016 £	Total Funds 2015 £
<b>INCOME AND ENDOWMENTS</b>					
Donations and legacies	2	60,283	207,414	267,697	289,709
Investment income	4	493	–	493	117
<b>TOTAL INCOME</b>		<u>60,776</u>	<u>207,414</u>	<u>268,190</u>	<u>289,826</u>
<b>RESOURCES EXPENDED</b>					
Costs of charitable activities	5	(25,825)	(215,269)	(241,094)	(256,013)
<b>TOTAL EXPENDITURE</b>		<u>(25,825)</u>	<u>(215,269)</u>	<u>(241,094)</u>	<u>(256,013)</u>
<b>NET INCOME BEFORE TRANSFER</b>					
		34,951	(7,855)	27,096	33,813
Transfer between funds	7	23,327	(23,327)	–	–
<b>NET INCOME FOR THE YEAR</b>		<u>58,278</u>	<u>(31,182)</u>	<u>27,096</u>	<u>33,813</u>
<b>RECONCILIATION OF FUNDS</b>					
Total funds brought forward		<u>67,268</u>	<u>50,702</u>	<u>117,970</u>	<u>84,157</u>
<b>TOTAL FUNDS CARRIED FORWARD</b>		<u>125,546</u>	<u>19,520</u>	<u>145,066</u>	<u>117,970</u>

The Statement of financial activities includes all gains and losses in the year.

All of the above amounts relate to continuing activities.

The notes on pages 13 to 18 form part of these financial statements.

**VETERANS SCOTLAND  
(A COMPANY LIMITED BY GUARANTEE)**

**BALANCE SHEET**

**31 MARCH 2016**

	Note	2016 £	£	2015 £
<b>CURRENT ASSETS</b>				
Cash at bank		150,906		132,132
<b>CREDITORS: Amounts falling due within one year</b>	<b>9</b>	<u>(5,840)</u>		<u>(14,162)</u>
<b>NET CURRENT ASSETS</b>			<b>145,066</b>	117,970
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>			<u><b>145,066</b></u>	<u>117,970</u>
 <b>FUNDS OF THE CHARITY</b>				
Restricted income funds	<b>10</b>		<b>19,520</b>	50,702
Unrestricted income funds	<b>11</b>		<b>125,546</b>	<u>67,268</u>
<b>TOTAL CHARITY FUNDS</b>			<u><b>145,066</b></u>	<u>117,970</u>

For the year ended 31 March 2016 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Trustees' responsibilities:

- The members have not required the charity to obtain an audit of its accounts for the year in question in accordance with section 476; and
- The trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime and with the Financial Reporting Standard for Smaller Entities (effective January 2015).

These financial statements were approved and signed by the member of the committee and authorised for issue on 19th October 2016.

Col M F Gibson OBE DL  
Director

Mr K Gray MM  
Director

Company Registration Number: SC239808

**The notes on pages 13 to 18 form part of these financial statements.**

# VETERANS SCOTLAND (A COMPANY LIMITED BY GUARANTEE)

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2016

### 1. ACCOUNTING POLICIES

#### **Basis of accounting**

The financial statements have been prepared under the historical cost convention, as modified by the revaluation of certain fixed assets and investments measured at market value. The financial statements have been prepared in accordance with the Financial Reporting Standard for Smaller Entities (effective January 2015), and the requirements of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities (effective January 2015) (SORP 2015).

#### **Incoming resources**

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received and the amount can be measured reliably.

#### **Donated services and facilities**

Donated professional services and donated facilities are recognised as income when the charity has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use by the charity of the item is probable and that economic benefit can be measured reliably. In accordance with SORP 2015 the general volunteer time of members is not recognised.

On receipt, donated professional services and donated facilities are recognised on the basis of the value of the gift to the charity which is the amount the charity would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised as expenditure in the period of receipt.

#### **Interest receivable**

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the bank.

#### **Investments**

Fixed asset investments are stated at market value at the balance sheet date. Unrealised gains and losses represent the difference between the market value at the beginning and end of the financial year or, if purchased in the year, the difference between cost and market value at the end of the year. Realised gains and losses represent the difference between the proceeds on disposal and the market value at the start of the year or cost if purchased in the year.

#### **Fund accounting**

Funds are classified as either restricted funds or unrestricted funds, defined as follows.

Restricted funds are funds subject to specific requirements as to their use which may be declared by the donor or with their authority or created through legal processes, but still within the wider objects of the charity.

Unrestricted funds are expendable at the discretion of the trustees in furtherance of the objects of the charity. If parts of the unrestricted funds are earmarked at the discretion of the trustees for a particular purpose, they are designated as a separate fund. This designation has an administrative purpose only and does not legally restrict the trustees' discretion to apply the fund.

# VETERANS SCOTLAND (A COMPANY LIMITED BY GUARANTEE)

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2016

### 1. ACCOUNTING POLICIES *(continued)*

#### Resources expended

Expenditure is recognised on an accruals basis as the liability is incurred.

#### Fixed assets

All fixed assets are initially recorded at cost.

#### Taxation

Veterans Scotland is recognised as a charity for the purposes of applicable taxation legislation and is therefore not subject to taxation on its charitable activities. The charity is not registered for VAT and resources expended therefore include irrecoverable input VAT.

### 2. DONATIONS AND LEGACIES

	Unrestricted Funds £	Restricted Funds £	Total Funds 2016 £	Total Funds 2015 £
<b>Donations</b>				
Members subscriptions	53,245	–	53,245	40,825
Donations	7,038	–	7,038	15,030
<b>Grants receivable</b>				
Scottish Veterans Fund	–	120,000	120,000	124,658
Scottish Government Funding (Catalyst for Change)	–	87,414	87,414	90,059
Stirling Council (Armed Forces Day)	–	–	–	19,137
	<u>60,283</u>	<u>207,414</u>	<u>267,697</u>	<u>289,709</u>

Of income from donations and legacies in 2015, £55,855 was unrestricted and £233,854 was restricted.

### 3. DONATED SERVICES

Office facilities valued at £6,828 (2015 - £14,990) were provided by Poppyscotland free of charge.

### 4. INVESTMENT INCOME

	Unrestricted Funds £	Total Funds 2016 £	Total Funds 2015 £
Bank interest receivable	<u>493</u>	<u>493</u>	<u>117</u>

All income from investments in 2015 was unrestricted.



**VETERANS SCOTLAND  
(A COMPANY LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS**

**YEAR ENDED 31 MARCH 2016**

**5. COSTS OF CHARITABLE ACTIVITIES BY ACTIVITY TYPE**

	Grant funding activities £	Support costs £	Total Funds 2016 £	Total Funds 2015 £
Core Activities	–	25,825	25,825	51,114
Scottish Veterans' Fund	100,000	16,110	116,110	118,045
Catalyst for Change	–	99,159	99,159	69,177
Other restricted activities	–	–	–	17,677
	<u>100,000</u>	<u>141,094</u>	<u>241,094</u>	<u>256,013</u>

Of expenditure in 2015, £51,114 was unrestricted and £204,899 was restricted.

**6. GRANT PAYMENTS**

Grants awarded on behalf of the Scottish Veterans' Fund were as follows:

	£
RHQ Royal Scots	2,064
Gardening Leave	10,000
Community Veterans Scotland	5,675
Thistle	7,080
Veterans Helping Veterans	9,720
Erskine	8,188
Lothian Veterans Centre	9,500
Combat Stress	10,000
Legion Scotland – respite support	10,000
Legion Scotland – comradeship activity	10,000
Lady Haig Poppy Factory	2,200
SVR	1,798
RVS	9,500
Comas	4,275
	<u>100,000</u>

**7. FUND TRANSFERS**

The following transfers were made:

	£
From Scottish Veterans Fund to General Fund for administrative costs	5,000
From General Fund to Scottish Veterans Fund to cover excess Roadshow costs	(1,110)
From Catalyst for Change to General Fund to cover prior year expenditure identified	12,181
From Falkirk Council Fund to General Fund to cover prior year expenditure identified	7,256
Total	<u>23,327</u>

**VETERANS SCOTLAND  
(A COMPANY LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS**

**YEAR ENDED 31 MARCH 2016**

**8. STAFF COSTS AND EMOLUMENTS**

**Total staff costs were as follows:**

	<b>2016</b>	2015
	£	£
Wages and salaries	<b>98,948</b>	82,848
Social security costs	<b>3,764</b>	2,700
	<u><b>102,712</b></u>	<u>85,548</u>

**Particulars of employees:**

The average number of employees during the year on a head count basis was as follows:

	<b>2016</b>	2015
	No	No
Number of permanent staff	<u><b>6</b></u>	<u>6</u>

No employee received remuneration of more than £60,000 during the year (2015 - Nil).

**9. CREDITORS: Amounts falling due within one year**

	<b>2016</b>	2015
	£	£
Accrued expenses	<u><b>5,840</b></u>	<u>14,162</u>

**10. RESTRICTED INCOME FUNDS**

	<b>Balance at 1 Apr 2015</b>	<b>Income</b>	<b>Expenditure</b>	<b>Transfers</b>	<b>Balance at 31 Mar 2016</b>
	£	£	£	£	£
Scottish Veterans Fund	–	<b>120,000</b>	<b>(116,110)</b>	<b>(3,890)</b>	–
Falkirk Council Fund	<b>7,256</b>	–	–	<b>(7,256)</b>	–
Queen's Jubilee Fund	<b>12,396</b>	–	–	–	<b>12,396</b>
Catalyst for Change	<b>31,050</b>	<b>87,414</b>	<b>(99,159)</b>	<b>(12,181)</b>	<b>7,124</b>
	<u><b>50,702</b></u>	<u><b>207,414</b></u>	<u><b>(215,269)</b></u>	<u><b>(23,327)</b></u>	<u><b>19,520</b></u>

# VETERANS SCOTLAND (A COMPANY LIMITED BY GUARANTEE)

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2016

### 10. RESTRICTED INCOME FUNDS *(continued)*

#### Purposes of Restricted Funds

Scottish Veterans Fund: this represents sums received to support initiatives on the basis of funding applications for funding from veterans' organisations.

Falkirk Council Fund: this represents sums provided to fund a locally-based Veterans' Champion.

Queen's Jubilee Fund: a sum of £50,000 was provided to fund improved communication, promotion and advertising of the Veterans Assist website and the development of Roadshows. Our plan for this fund is to use it to cover the costs of roadshows and similar activity as this was the original purpose of the fund which was not time limited.

Catalyst for Change: this is funding agreed until March 2016 to fund support posts within Veterans Scotland to enhance the level of support to housing, health and well-being and general support across the Veterans community.

### 11. UNRESTRICTED INCOME FUNDS

	Balance at 1 Apr 2015	Income	Expenditure	Transfers	Balance at 31 Mar 2016
	£	£	£	£	£
General Funds	<u>67,268</u>	<u>60,776</u>	<u>(25,825)</u>	<u>23,327</u>	<u>125,546</u>

### 12. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Net current assets	Total
	£	£
<b>Restricted Income Funds:</b>		
Queen's Jubilee Fund	12,396	12,396
Catalyst for Change	7,124	7,124
	<u>19,520</u>	<u>19,520</u>
<b>Unrestricted Income Funds</b>	<u>125,546</u>	<u>125,546</u>
<b>Total Funds</b>	<u>145,066</u>	<u>145,066</u>

### 13. RELATED PARTY TRANSACTIONS

In his capacity as chairman, Mr M Gibson was remunerated for his activities on behalf of the company. Sums paid were as follows:

	2016	2015
	£	£
Salary and Social Security costs	17,584	11,246
Travel and accommodation expenses	2,664	4,328
	<u>20,248</u>	<u>15,574</u>

No other trustee or a person related to a trustee had any personal interest in any contract or transaction entered into by the charity during the year.

**VETERANS SCOTLAND  
(A COMPANY LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS**

**YEAR ENDED 31 MARCH 2016**

**14. VOLUNTEERS**

In common with many charities the members benefit from the contribution made by volunteers who give their time and talents willingly for the benefit of the organisation. The areas of activity which rely on the contribution of volunteers are many and varied and much of the activity would be unable to continue were it not for the commitment shown.

**15. COMPANY LIMITED BY GUARANTEE**

Veterans Scotland is a company limited by guarantee and accordingly does not have a share capital.

Every member of the company undertakes to contribute such amount as may be required not exceeding £1 to the assets of the charitable company in the event of its being wound up while he or she is a member.

**VETERANS SCOTLAND  
(A COMPANY LIMITED BY GUARANTEE)**

**MANAGEMENT INFORMATION**

**YEAR ENDED 31 MARCH 2016**

**The following pages do not form part of the statutory financial statements  
which are the subject of the independent examiner's report on page 10.**

**VETERANS SCOTLAND  
(A COMPANY LIMITED BY GUARANTEE)**

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES**

**YEAR ENDED 31 MARCH 2016**

	<b>2016</b>	<b>2015</b>
	<b>£</b>	<b>£</b>
<b>INCOMING RESOURCES</b>		
<b>DONATIONS AND LEGACIES</b>		
Members subscriptions	<b>53,245</b>	40,825
Donations	<b>7,038</b>	15,030
Scottish Veterans Fund	<b>120,000</b>	124,658
Scottish Government Funding (Catalyst for Change)	<b>87,414</b>	90,059
Stirling Council (Armed Forces Day)	–	19,137
	<b><u>267,697</u></b>	<u>289,709</u>
<b>INVESTMENT INCOME</b>		
Interest received	<b>493</b>	117
	<b><u>268,190</u></b>	<u>289,826</u>
<b>RESOURCES EXPENDED</b>		
<b>CHARITABLE ACTIVITIES</b>		
Staff costs - Wages & Salaries	<b>13,998</b>	21,784
Office expenses - Other	<b>4,399</b>	18,551
Accommodation and administrative support	<b>6,828</b>	14,990
Independent Examiner Fees	<b>600</b>	600
Meeting costs	–	189
Grants distributed on behalf of the Scottish Veterans Fund	<b>100,000</b>	99,658
VS Scottish Veterans Fund - Roadshows/Assist	<b>16,110</b>	13,387
Catalyst for Change	<b>99,159</b>	69,177
Armed Forces Day	–	17,677
	<b><u>241,094</u></b>	<u>256,013</u>
<b>TOTAL EXPENDITURE</b>	<b><u>241,094</u></b>	<u>256,013</u>
<b>NET INCOMING RESOURCES FOR THE YEAR</b>	<b><u><u>27,096</u></u></b>	<u><u>33,813</u></u>

**VETERANS SCOTLAND  
(A COMPANY LIMITED BY GUARANTEE)**

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES**

**YEAR ENDED 31 MARCH 2016**

	<b>2016</b>	<b>2015</b>
	<b>£</b>	<b>£</b>
<b>CHARITABLE ACTIVITIES</b>		
<b>Core Activities</b>		
<b>Support costs</b>		
Staff costs - Wages & Salaries	<b>13,998</b>	21,784
Office expenses - Other	<b>4,399</b>	13,551
Accommodation and administrative support	<b>6,828</b>	14,990
Independent Examiner Fees	<b>600</b>	600
Meeting costs	<b>–</b>	189
	<b><u>25,825</u></b>	<u>51,114</u>
<b>Scottish Veterans' Fund</b>		
<b>Grant funding activities</b>		
Grants distributed on behalf of the Scottish Veterans Fund	<b>100,000</b>	99,658
<b>Support costs</b>		
Office expenses - Other	<b>–</b>	5,000
VS Scottish Veterans Fund - Roadshows/Assist	<b>16,110</b>	13,387
	<b><u>16,110</u></b>	<u>18,387</u>
	<b><u>141,935</u></b>	<u>169,159</u>
<b>Catalyst for Change</b>		
<b>Support costs</b>		
Catalyst for Change	<b>99,159</b>	69,177
<b>Other restricted activities</b>		
<b>Support costs</b>		
Armed Forces Day	<b>–</b>	17,677
	<b><u>241,094</u></b>	<u>256,013</u>